

CCIC's Application Form Organizational Membership

Our organization applies for membership in CCIC and provides the following information:

1.0 Name of organization: _____

Acronym: _____

1.1 Address: _____

Postal Code: _____

1.2 Telephone: () _____ Fax: () _____

Email: _____

2.0 Persons designated for regular liaison with CCIC

Name of President: _____

Name of Executive Director: _____

Name of contact person: _____

Position: _____

2.1 Address (if different from above): _____

3.0 Development objectives/Activities

Our organization has among its operational objectives or major activities any or all of the following:

3.1 Transfer of money or other resources to development or relief programs outside Canada.

3.2 Public education about development issue.

3.3 Training for persons wishing to engage in development work in Canada or abroad.

3.4 Posting of volunteers to work in development or relief programs abroad.

3.5 Or, supports International Development in the following ways:

3.6 Please send us descriptive material on your activities.

4.0 Charitable Status (not a condition of membership; information is requested if applicable)

4.1 Our organization is a registered charitable organization. Yes No

4.2 Its number is: _____

5.0 Nature of Organization/Presence in Canada

(Please give a brief description of the nature and number of your organization's members or supporters, e.g., individuals, other organization; how one becomes involved.)

a) Membership: _____

b) Nature of participation: _____

c) How is your organization structured?

Nationally: _____

Regionally: _____

Locally: _____

Internationally: _____

6.0 Request of statement on what you can contribute to CCIC.

7.0 Supports for Membership

The following two current member organizations of CCIC will support our membership in the Council. (Letters to be included with application)

A. _____
B. _____

8.0 Code of Ethics

In becoming a member of CCIC, we agree to abide by the CCIC Code of Ethics and to promote ethical behaviour within our organization. We commit to completing the CCIC Self Certification Assessment within one year, and to work in good faith toward reaching compliance as soon as feasible but within three years at the most.

9.0 Advocacy Policy

“Government relations” has long been part of the Council’s mandate. Thus CCIC attempts, to the best of its ability, to represent the views and concerns of its members to the public at large and to the Government and Parliament of Canada. To this end, members adhere to the Advocacy Policy (see attached), which develops and advances policy positions on a variety of issues.

10.0 Membership Fees

The new CCIC membership fee formula, approved at the 43rd AGM, May 2011, in effect beginning April 1st 2011 for the fiscal year 2011-2012, is the following:

- Membership fees are based on the income of member organizations allocated for development and development education activities for the year immediately preceding the year for which fees are being paid.
- The formula used to calculate membership fees is: 0.4% for the first \$1 million of eligible income and 0.15% of income thereafter, to a maximum fee of \$15,000. The minimum fee will be increased from \$150 to \$300.
- The maximum fee payable may be adjusted annually to reflect the inflation rate for the preceding year.

The fee is payable by April 1 of each year.

10.1 Development Income of \$ _____
 Please specify your calculation: _____

 Our fee will then be \$ _____

Name & Position of Responsible Officer (please print)

Signature

Date

Co-signature

Date

N.B. Application must be signed by one Board member with the co-signature of either another Directors or the senior staff person.